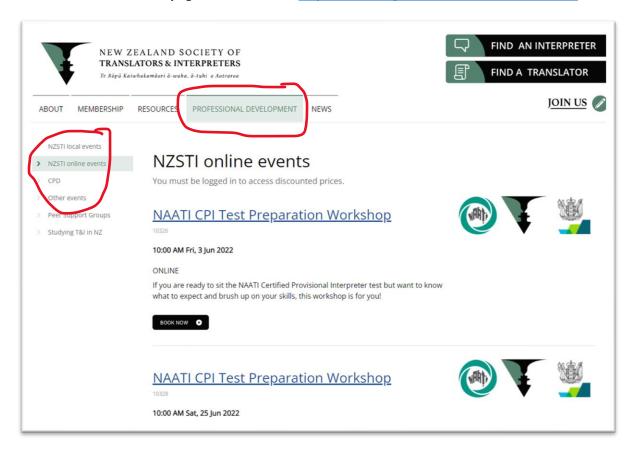
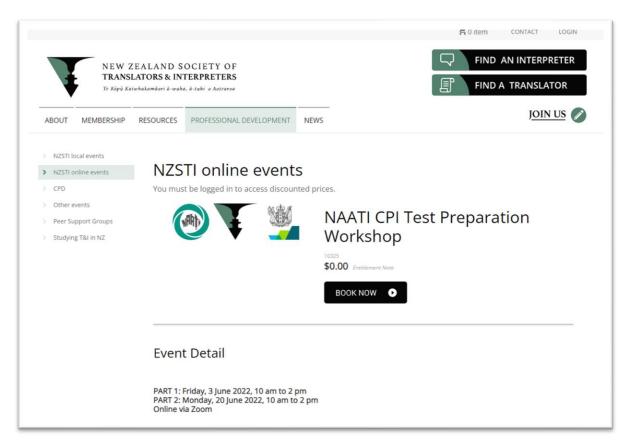
How to register for an event using your entitlement note:

Go to the relevant events page of the website: https://nzsti.org/NZSTI-online-events/19617/



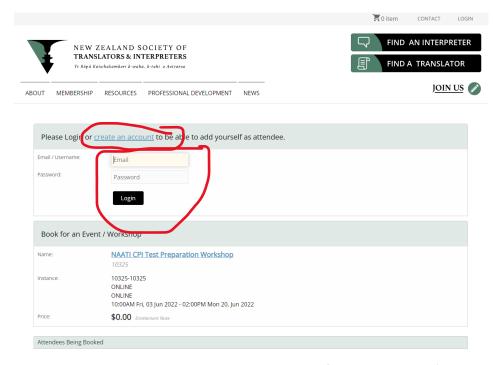
Click on the event you want, which will take you to the event page with its full description:



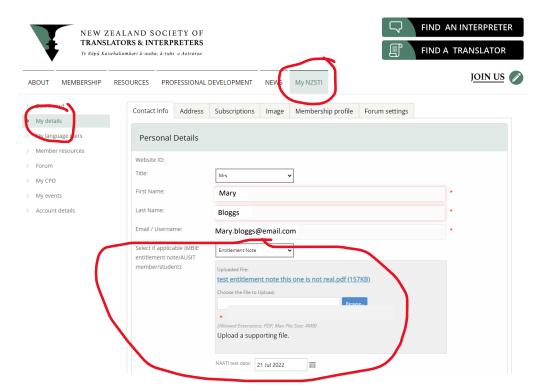
How to register for an event using your entitlement note:

Click 'Book Now' to go to the registration page. If you already have an NZSTI account, ensure you have logged in and uploaded your entitlement note and entered your test date on your profile before proceeding (see steps below).

If you do not already have an NZSTI account, you must create one by clicking 'Create an account'.

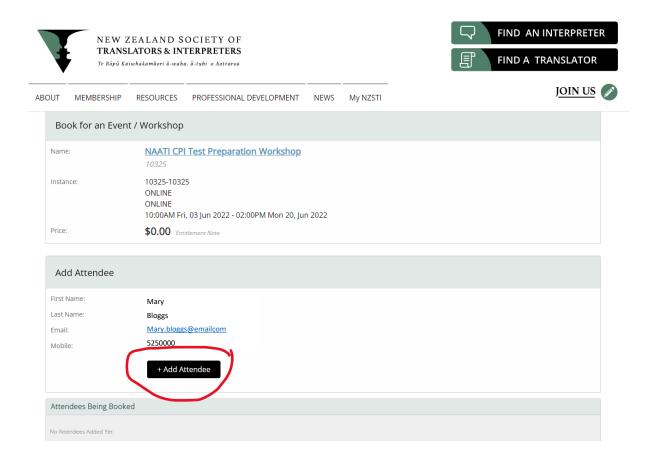


Once you have an account, log in and go to your profile by clicking the 'My NZSTI' tab and 'My details'. Select 'Entitlement note' from the drop-down box and upload your entitlement note PDF. Enter your NAATI test date (if you have one already – if not, leave this blank and enter the date once you have booked your test). Re-enter your password (for security) and click 'Update' to save your changes. We recommend that you also now log out of your account and log back in.



How to register for an event using your entitlement note:

You can now go to the event page, click 'Book now', and your details will be displayed. Click 'Add Attendee' to show your details in the 'Attendees being booked' field then click 'Continue'.



This will take you to the payment page. If you have an entitlement note uploaded, the price will show as \$0. Confirm your purchase by ticking the T&Cs box and clicking the button to confirm your order on the payment page.

Ensure you complete the entire booking process. You will be sent a confirmation email. If you do not receive anything, check that you have completed the booking process and the workshop is showing on your NZSTI account. If it does not show, you have not registered for the event and will need to register again. If it does show, please contact us for confirmation of your registration.

Note that you can only book a NAATI test preparation workshop (CI or CPI) once NAATI has confirmed your test date and you have entered that date in your profile.